

# Patient Participation Group of Dr's Adey & Dancy

## Minutes of Group Meeting on Wednesday 23rd May 2018

Held at Tarporley Health Centre

### 1 Welcome, Introductions & Apologies

#### 1.1 Attendees – PPG

Sue Masterman, Jim Hill, Geoff Johnson, Andrew Needham, David Morgan, Maire Gibson, Nigel Briers.

#### 1.2 Attendees - Practice

Dr Alistair Adey, Manager Sam Jeffery

#### 1.3 Apologies

Marian Jones

### 2 Minutes of the last meeting of 28<sup>th</sup> February

Accepted by all present.

### 3 Matters Arising

- 3.1 Care Hub is set up and running, but more info is always required – Group members with information on local voluntary and third sector organisations wishing to be put onto the Care Hub should contact Reception Supervisor Tracey
- 3.2 Patient Online Usage – Has now attained 16%, with 903 users. The 20% target is still the case. Things may improve when proxy accounts can be set up for juniors later this Summer. All to please keep 'selling' the service.
- 3.3 Integrated Care Partnership (ICP) – work continues on the development of the ICP at a strategic level with the Countess of Chester Hospital, Cheshire & Wirral Partnership Trust, Cheshire West & Chester Council and Primary Care Cheshire feeding into this process. Vale Royal have now been brought into our ICP development as they sit within Cheshire West & Chester council boundaries. This is positive, as it means that their GP Federation will also be involved from now on: meaning that more GPs will be sat around the table.
- 3.4 Releasing Time for Care Programme. This programme finished in March and has facilitated new ways of working within the Practice. So far there have been 'no negatives' evident and is already halving times spent on admin by the GP's.
- 3.5 Pharmacy First – Pharmacists around Tarporley and this rural area are only up to Level 2 support. It's generally thought to be working ok, providing you approach the shop when a pharmacy first trained pharmacist can be available. It is complicated by locums filling-in when regular staff are off or on holiday.

### 4 Rural Alliance Development

- 4.1 Practice Activity - The 6 practices (Tarporley Adey, Tarporley Campbell, Kelsall, Bunbury, The Village Surgeries Group (Tattenhall & Farndon), and Laurel Bank, Malpas) met yesterday. Progress meetings now reviewing progress monthly via the Practice Managers. This action achieves benefits of presenting collective interests and getting heard for a 39,000-patient coverage. They formed a major

agreement to go forward towards establishing a primary care home 30 to 50k patients. See - <http://napc.co.uk/primary-care-home/>

- 4.2 PPG Chairs Activity - The PPG chairs representing the Rural Alliance Practices have also begun to meet monthly with a view to supporting the practice in their efforts to ensure that rural interests are represented in future policy-making decisions. Emphasis for the rural alliance PPG chairs group will be on making sure that patients in rural West Cheshire get their “share of the NHS cake”. Dr Adey fed back that the Rural Alliance have put together a list of priorities that they would like the PPG chairs to focus on. These include; Drug & Alcohol Services, social isolation and Brio Leisure weight management and smoking cessation services. All these services either have very poor or no service provision for our rural patients.
- 4.3 CCG Mergers - At their previous day’s PPG Chairs meeting the question was put whether PPGs would be consulted ahead of any decision to merge the CCGs. The answer given was that there was no statutory obligation to do so, but they fully intended to consult before final decisions were made.

## **5 Premises Redevelopment – SM, SJ, GP’s (5.20pm)**

The Tarporley practices have a meeting scheduled with the CCG this evening to try and establish what, if any, NHS funding may be available going forward for new premises development. Kelsall Medical Centre are looking to a third-party developer to fund a possible new building in Kelsall as a stand-alone venture. It is possible that if this goes ahead we may be able to access rooms in the new building and offer a wider range of services than we can currently provide at our Kelsall branch surgery.

## **6 Patient Suggestions/Friends and Family**

Considering recent updates to FFT Data Collection file.

The updating process is delegated to secretary Linda Edge. Jim will prepare an analysis for the past 12 months to share, and with the aim of once again publishing in the waiting room and elsewhere as per the year before.

Interim analyses have been completed and verbally reported to PPG meetings during the year. Data for the full 12 months will be collated and reported on.

## **7 Practice News**

### **7.1 Staff Updates**

Dr Sian Hartry returns from Maternity Leave on 4<sup>th</sup> June. Dr Vic Jankee finishes his cover at the end of May, but he will be back to cover odd days in August. A new Receptionist named Lucie is now in post.

## **8 Any Other Business**

Nigel Briers made a point that he finds our meeting to be interesting and often informative, but he did not feel ‘engaged’. He has the need for something to do - personal tasks. More practical involvement of the PPG as a whole: perhaps investigating to improve things like repeat prescription issues, or dementia friendliness. He asked if all would consider this and talk about our structure & organisation at the next meeting.

## **9 Next Meeting Date**

Proposed for Wednesday 19<sup>th</sup> September at 5 pm

The Meeting closed at 6:40pm