

# Patient Participation Group of Dr's Adey & Dancy

## Minutes of Group Meeting on Wednesday 24<sup>th</sup> August 2016

Held at Tarporley Health Centre

### 1 Welcome, Introductions & Apologies

#### 1.1 New Group members

Sarah Evans and David Carter were welcomed to the Group

#### 1.2 Attendees

Sue Masterman, Jim Hill, Geoff Johnson, Nigel Briers, David Carter, Marian Jones, Sandy McKnight, & Sarah Evans (Patients) – Dr Alistair Adey (Practice)

#### 1.3 Apologies

Sam Jeffery, David Morgan, Denise Ziman, Paul Bullen, Maire Gibson, Pat Wheeler & Maxine Shaw

### 2 Minutes of the last meeting of 18<sup>th</sup> May

Accepted by all present.

### 3 Matters Arising

There were none not covered by the following.

### 4 PPG Development

#### 4.1 Re considerations to update PPG section of practice website & possibly move links to PPG site

Request had been made by Sam: Sue/Jim are considering some aspects, but topic was deferred until next meeting when Sam the Practice Manager is present.

#### 4.2 Regarding release of the guide 'PPG's - Building Better Participation'.

Are we missing anything? Similarly, it was felt that debate here required Sam's presence

#### 4.3 Progress update with the PPG website

Jim advised that there is continuing development. He asked that members view the site and present feedback comments via the contacts link <http://tarporleyppgs.wordpress.com>. David Carter offered suggestions to improve the approach to designing and launching the website. These were to be discussed by the website steering group. Marian suggested placing a hardcopy in reception. *(Subsequent to the meeting she volunteered to assemble such a folder and to try and make sure that it is regularly updated).* Other publicity possibilities discussed concerned use of the Reception TV screen, Presentations to local groups (focussing on U3A in the first instance) Presentations to local groups (focussing on U3A in the first instance), and Tarporley News. A leaflet for distribution at flu clinic on 1st Oct was agreed – GJ to draft.

### 5 Patient Suggestions/Friends and Family

#### 5.1 Consider any recent updates to FFT Data Collection file

File updated to July. Only March & April exceeded the CCG's requirement for at least 10 records. March had 15 and there were 11 in April. Dropped back to below 10 in May, June & July. Waiting time comments in reception continue to recur, but infrequently. The most notable negative comments appeared in March reports.

## 6 Practice News

### 6.1 Launch of eConsult pilot trial

Progress is slow, needs more usage - ongoing. The CCG has not advertised as had been promised.

### 6.2 New PMS Contract

The Practice's 1st quarterly report has been accepted.

### 6.3 Staff update

New GP registrar Dr Vic Jankee will be with the Practice for next 12 months Dr David Hogg finished as a Trainee on 2nd August, but will be continuing with the Practice in support of Dr Bate's maternity leave, starting 2nd Sept. Two new practice nurses starting in 2 weeks - Nicola Gibson & Karen O'Connor.

### 6.4 Premises Redevelopment Update

Dr Adey reported that the Practice bid has been presented: now awaiting to see if it gets accepted. Next news-point by Autumn (end September?). If go-ahead comes things may move quickly; we will need to create a structured PPG approach

## 7 Any Other Business

7.1 Can PPG be more proactive regarding access to TV screen; general feeling that better benefits are available.

7.2 GJ submitted EMIS examples where items were shown as 'Refused' but nonetheless got prescribed.

7.3 Appointment login indicates how many are waiting, but the figure is impossibly high and there are far less people waiting than is evidently the case. It rather looks as if it's a count of ALL waiting patients; perhaps for the day?!

## 8 Next Meeting Date

Proposed for Wednesday 16th November at 5 pm

The Meeting closed at 6:30pm