

Patient Participation Group of Dr's Adey & Dancy

Minutes of Group Meeting on Wednesday 18th May 2016

Held at Tarporley Health Centre

1 Welcome, Introductions & Apologies

Welcome to new Group members Sarah Evans, Pat Spooner and David Carter

Attendees: Sue Masterman, Jim Hill, Paul Bullen, Geoff Johnson, Nigel Briers, Marian Jones, Sandy McKnight, Sarah Evans & David Morgan (Patients) – Sam Jeffery (Practice)

Apologies: David Carter, Marian Jones, Pat Spooner, Nicky Greaves, the Wheelers & Dr Alistair Adey

2 Minutes of the last meeting of 24th February

Accepted by all present.

3 Matters Arising

Sign-up for patient access: 235 have now signed up. Patients can now additionally sign up for full records, but this needs a further security process. The PPG were reminded that as of 1st April 2016 patients also have the ability to request access to coded information contained within their medical record; this includes information such as problem headings and test results in addition to allergies, medications and immunisations. Patients requesting access to this coded data are required to complete further security checks in order for the practice to grant online access medical records.

A number of comments were made concerning the Reception TV screen, particularly about contrast issues around text over the yellow background and other related readability problems.

4 PPG Development

4.1 Progress with the PPG website (JH)

Jim met with the Campbell practice on 6th April, and advised the Group:

At the last joint PPG Website development meeting, the consensus of the group was that the Website was in a suitable form for wider dissemination. It was considered important that the site had suitable new material on a reasonably regular basis.

The following actions were agreed.

- a. Ask our respective PPGs at our respective next meetings to actively share the website with their family and other contacts and for all to comment upon it.*
- b. Seek ideas for suitable content from all who have viewed the site.*
- c. Plan a public dissemination programme starting with ideas for suitable contact groups. Plan a co-ordinated programme with the participation of both PPGs, best guess is for starting with the autumn programme of the various groups.*

Jim asked that PPG members view the website, share it with others, and send comments to JH.

The website now has a facility to send comments to the development group.

Ideas for content were discussed and the provision of links to various national condition/illness support groups was considered useful. The website development group will pursue this idea.

The leaflets in the waiting room may provide some content as well. If someone could have a look at these and give JH a list this would be most helpful.

Updating the PPG page on the Practice website will be looked at by SM and pursued by the website development group. It was noted that there was a link to the PPG website on the Practice website but it was felt that this could be made more prominent.

Ideas and invitations from public groups to talk about the PPG and the website in time for an autumn start would be welcomed. Please send ideas to JH.

Further comments at this meeting related to:

- desire for an RNIB link (still to be sought)
- the importance of the site being relevant and up-to-date
- to consider contact with other groups such as WI, U3A, and major Illness support groups
- perhaps an NHS Choices link

4.2 Request to update PPG section of practice website & possibly moving links to PPG site

Request made by Sam and Sue/Jim will consider as indicated above.

4.3 Possible Meeting with Bunbury PPG

This was considered too early in relation to our PPG site development.

4.4 Possible meeting with Countess Chair of Governors

And possibly coming to talk to us: Not progressed yet

4.5 Other PPG websites Identified by MJ

Time did not permit investigation at the meeting, but members were asked to look at some of these with a view to ideas for our new website.

5 Patient Suggestions/Friends and Family

5.1 Consider any recent updates to FFT Data Collection file

15 in March 5 online! 11 in April. Waiting times

5.2 NHS Choices

Member views on this website <http://www.nhs.uk/pages/home.aspx>.

6 Self-Care Agenda

6.1 Expanding Futures - Update from SM

1 to 1 patient coaching is on hold for time being

7 Practice News

7.1 Launch of eConsult

Sam outlined that this was only a pilot which started on 3rd May. 17 practices are involved.

Several members have done trial tests and received contact from the practice, as well as online advice information. Greatest concerns seemed to be: time taken to input and respond to all the questions and the added complexity if you broach two differing but related conditions. Greater complication if you use a lot of meds and the request to list them all!

7.2 Physio 1st

Practice receiving some good reports and some members had good experience too.

7.3 New PMS Contract

New contract now signed: Key performance indicators (KPI's) have been agreed.

7.4 Premises Redevelopment Update

Project Initiation Document (PID) ready to submit for June input. Outcome slipped now to September.

8 Any Other Business

None.

9 Next Meeting Date

- proposed for Wednesday 24th August 5 pm

10 The Meeting closed at 5:30pm