

# Patient Participation Group of Dr's Griffin, Adey & Dancy

## Minutes of Group Meeting on Wednesday 24<sup>th</sup> February 2016

Held at Tarporley Health Centre

### 1 Welcome, Introductions & Apologies

Attendees: Sue Masterman, Jim Hill, Paul Bullen, Geoff Johnson, Nigel Briers, Marian Jones, Sandy McKnight, & Nicky Greaves (Patients) – Alistair Adey & Sam Jeffery (Practice)

Apologies: Maire Gibson, Angie Martyn, Pat Wheeler, Denise Ziman, Dave Morgan

### 2 Minutes of the last meeting 25<sup>th</sup> November

Accepted by all present.

### 3 Matters Arising

#### 3.1 Update on EMIS at Branch surgeries

Sign-up Progress on new system continues at a manageable pace and is now approaching 200.

### 4 PPG Development

#### 4.1 Progress with the PPG website <https://tarporleyppgs.wordpress.com>

Jim presented the Group with current progress. The meeting expressed good agreement with progress thus far. Some suggestions were made for consideration

- Perhaps a comments ability enabling suggestions, ideas or seeking feedback.
- The need to deflect medical issues
- Possibilities of later adding a Patient Forum
- Add an RNIB link
- Need for continually stressing that it's the **patients' website**.

Agreed that initial test in Tarporley only: picking up Kelsall/Bunbury once it's established.

#### 4.2 Meeting with Kelsall PPG

Sue and Jim had met with two members of Kelsall PPG (Michelle Grant & Humphrey Claxton) They are interested in the proposed website.

A possibly meet with Bunbury is being considered.

#### 4.3 Possible meeting with Countess Chair of Governors

Not progressed yet

#### 4.4 Member views/comment on SM's circulated meeting synopsis

There were no comments. The next CCG Chairs meeting is set for 1<sup>st</sup> March.

#### 4.5 CCG/PPG meeting that JH attended - Member views/comment on circulated report

There were no comments.

#### 4.6 Other PPG websites Identified by MJ

Time did not permit investigation at the meeting, but members were asked to look at some of these with a view to ideas for our new website. *(List re-appended below)*

## 5 Patient Suggestions/Friends and Family

### 5.1 Brief comments on FFT Data Collection file with January figures (attached to this Agenda) – SJ (5.35pm)

Review of the Friends& Family data January figures indicate slightly better numbers of reports than for December. Continuing high score with no unusual or points of concern.

### 5.2 NHS Choices

Member views on this website were sought <http://www.nhs.uk/pages/home.aspx>. Geoff has posted a review and others were asked to review the site and consider look at this

## 6 Parking Restrictions on Park Road

### 6.1 Effectiveness of Yellow Lines

Sam reported that access seems to have been better since.

## 7 Self-Care Agenda

### 7.1 Physio First – Update from SM

Cluster based Physio available 2 days/week and attends the practice. Appointments can be made through Reception - half-hour appointments. Sam has subsequently established that children can attend.

## 8 Practice News

### 8.1 PMS Review Update

The Practice's Key Performance Indicators are being monitored. Practice funding money is to decrease to GMS levels over 4 years.

consulting with patients and/or PPGs in such deeply impacting matters, the process is now a fact of life. Subsequent implications are seen in the following items.

### 8.2 Staff Changes

Dr Griffin is retiring on 31<sup>st</sup> March. Dr Hartry will be replacing her  
Practice Nurse, Janet Dodd will be leaving on 4<sup>th</sup> March: Rebecca Smith taking over.

### 8.3 Changes to Days and Times of Branch Surgeries

Due to Dr Griffin's retirement the days and times of the branch surgeries at Kelsall and Ashton will be changing with effect from Monday 4th April 2016 as follows:

<i>Monday</i>	<i>Kelsall</i>	<i>8.30 am – 11.30 am</i>	<i>Dr Dancy</i>
<i>Tuesday</i>	<i>Ashton</i>	<i>9.00 am – 11.00 am</i>	<i>Dr Adey</i>
<i>Wednesday</i>	<i>Ashton</i>	<i>9.00 am – 11.00 am</i>	<i>Dr Dancy</i>
<i>Thursday</i>	<i>NO BRANCH SURGERY</i>		
<i>Friday</i>	<i>Kelsall</i>	<i>9.00 am – 12 noon</i>	<i>Dr Adey</i>

Overall the number of appointments at each branch is the same across the week

### 8.4 Premises Redevelopment news

The CCG is conducting a Premises Review project. This should result in an implementation document early in the summer. It involves our whole Cluster apart from Bunbury. This is a 2 year concept at this stage

## 9 Any Other Business

There is on-going work in progress on the Reception TV screen: Tracy & Carol are in charge. Members made minor comment regarding difficulties reading split sub-screens.

**10 Next Meeting Date - agreed for Wednesday 18<sup>th</sup> May**

**11 The Meeting closed at 6:35pm**

List of other Practice PPG Websites for review:

[http://www.fordingbridgegps.co.uk/website/J82131/files/PPG\\_Leaflet\\_adapted\\_for\\_website.pdf](http://www.fordingbridgegps.co.uk/website/J82131/files/PPG_Leaflet_adapted_for_website.pdf)

[http://www.lawsonpractice.nhs.uk/website/F84096/files/newsletter2\\_final\[1\].pdf](http://www.lawsonpractice.nhs.uk/website/F84096/files/newsletter2_final[1].pdf)

[http://www.parkcrescenthealthcentre.nhs.uk/website/G81028/files/PPG\\_Newsletter\\_July\\_12.pdf](http://www.parkcrescenthealthcentre.nhs.uk/website/G81028/files/PPG_Newsletter_July_12.pdf)

<http://centralsurgery.com/documents/newsletters/2015/PPG%20Newsletter%20-%20Summer%202015.pdf>

<http://www.whitleyhouse.co.uk/website/F81057/files/Newsletter-Summer15.pdf>

[http://www.thewaterloopractice.co.uk/website/B85024/files/PPG\\_Newsletter.pdf](http://www.thewaterloopractice.co.uk/website/B85024/files/PPG_Newsletter.pdf)

<http://www.cookhamdoctor.co.uk/NewsWinter%2012.pdf>

<http://newwokinghamroadsurgery.nhs.uk/resources/content/Documents%20&%20Files/PPG%20Minutes/Patient%20Participation%20Group%20Newsletter%20march%2015.pdf>

<http://www.castlehealthcarepractice.nhs.uk/website/X26614/files/PPG%20Newsletter.pdf>

[http://www.pennylanesurgery.nhs.uk/Library/Penny\\_Lane\\_Surgery\\_Patient\\_Forum\\_newsletter.pdf](http://www.pennylanesurgery.nhs.uk/Library/Penny_Lane_Surgery_Patient_Forum_newsletter.pdf)

<http://www.otfordmedicalpractice.nhs.uk/files/2012/02/PPG-Newsletter-Spring-2014.pdf>

<https://www.launcestonmedicalcentre.co.uk/documents/newsletters/PPG%20Issue%202%20November%202015.pdf>

<http://www.demontfortsurgery.co.uk/website/C82020/files/March%202015%20Newsletter.pdf>